

Stony Brook - East Boston Camps Licensing Rates

Group Name _____

Please circle the Type of rental, which building(s) you are requesting and total your cost at the bottom of the page.

TYPE 1

TYPE 2

<u>CAMP SITES</u>	<u>Day</u>	<u>Overnight</u>	<u>Weekend</u>	<u>Day</u>	<u>Overnight</u>	<u>Weekend</u>
Entire Tent Campground with bathroom access for up to 25 people. \$3 per person/day for each additional person	\$100	\$200	\$300	\$150	\$300	\$450
Individual Tent Campers (per tent Charge)	N/A	\$25	\$40	N/A	\$30	\$45
<u>BUILDINGS</u>						
Kitchen and Dining Hall #18	\$150	\$200	\$300	\$225	\$425	\$700
(refundable deposit for kitchen)	\$150	\$150	\$150	\$150	\$150	\$150
Nashoba Recreation #31 Building (No Beds, Fire Place, large meeting room)	\$50	\$50	\$100	\$75	\$80	\$150
Nurse's Cabin #20 (Sleeps 8, 2 toilets, 1 shower, sink, refrigerator, No stove, outside fire pit)	N/A	\$50	\$100	N/A	\$80	\$150
Staff Cabin/Cook's Cabin #21 (sleeps 2, 1 toilet, 1 shower)	N/A	\$25	\$50	N/A	\$40	\$80
All Boys/Upper Camp Buildings	N/A	\$300	\$500	N/A	\$600	\$1000
Director's Cabin #15 (Sleeps 6, 1 toilet, 1 shower, kitchen, fire place, outside fire pit)	N/A	\$50	\$100	N/A	\$75	\$150
Duplex #30						
Each side sleeps 2, toilet, shower, kitchen sink, outside fire pit						
One side only	N/A	\$35	\$60	N/A	\$50	\$85
Both sides	N/A	\$50	\$90	N/A	\$70	\$130
Cottages #22-27 (Each sleeps 10 – bunk beds, no kitchen of bath)	N/A	\$25	\$50	N/A	\$37.50	\$75
Cielo Recreation Building #8						
(meeting space, no beds, Fireplace out of order)	\$50	\$100	\$150	\$100	\$200	\$300
TOTAL COST	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Non-Refundable Deposit 20% of total cost		\$ _____		\$ _____		\$ _____
					\$150.00 refundable deposit Kitchen/Dining Hall only <input type="checkbox"/>	
					(please include separate form of payment)	

Type 1: Non-Profit, Westford Departments, Westford Resident, Type 2: Corporate or Non-Westford Resident

Overnight: Check-in 5:00 p.m./Check out 1:00 p.m. **Weekend:** Friday Check-in 5:00.p.m./Check out by 12:00 on Sunday

* Special arrangements on check-in/check out can be made through the Lease Coordinator for an additional fee of \$100

Youth Service Organizations – flat rate of \$30 for one-night (20 hours) per troop, plus Community Service Project (Service must

Facility Coordinator Contact –Umesh Patel (978) 590-0402

Lease Coordinator – Michelle Collett (978) 692-5532

be completed prior to lease)

WEDDING OR FUNCTIONS LICENSING RATES AND INFORMATION

The Stony Brook Conservation Land – East Boston Camps can be licensed for weddings and functions at the discretion of the Conservation Commission “Commission” and their agents. Weddings and Functions are defined as events where guests are invited to participate in a ceremony or social gathering. The property is wooded and serene with a 25-acre pond surrounded by trails. The facilities are rustic “camp” but functional with electricity and an ADA compliant bath house built in 2015. The kitchen is a professional kitchen with walk-in freezer, dishwasher, stove and sinks. License includes use of the Dining Hall (capacity 120), Kitchen, Boys/Upper Camp Grounds, Pavilion, Trails, Beaches, and Bathhouse (see site map).

Only one wedding per week/weekend shall be booked to accommodate time for set-up, removal, and clean-up. You can book an event that includes the following options:

A one-day event	Saturday or Sunday only	\$1000	10 am -10 pm
A two-day/one-night event	Friday to Saturday or Saturday to Sunday	\$2400	5 pm Friday-10 pm Saturday or 10am Saturday to 3 p.m. Sunday
A weekend event	Friday to Sunday	\$3600	5 pm Friday -12 pm Sunday
Security Deposit (Refundable after determination by Commission or their agents that site has been left in a satisfactorily condition)		\$500	

* Special arrangements on check-in/check-out can be made through the Lease Coordinator for an additional fee of \$100

Additional buildings and facilities may be rented in accordance with the regular rates.

The Commission and their agents are not Event Planners and all arrangements for weddings and special events must be made by the Licensee. Tables, chairs, tents, linens etc., need to be rented and their delivery and removal must be coordinated within the licensed time-period. The Licensee must check-in and out with the Facility Coordinator. Caterers must also meet with the Facility Coordinator to review the specifics of using the kitchen (see Facility Coordinator contact information below).

Alcohol is only allowed with the approval of the Conservation Commission, and if being sold a liquor license from the Board of Selectmen is required. The Commission and Selectmen only meet twice a month so plan ahead. Use of alcohol is limited to under the tent and inside the Dining Hall, unless approved otherwise by the Commission.

License Policies and Rules and Regulations apply to all Licensees. A liability of insurance is required. Note: The property is public land and is open to the public from dawn to dusk during all functions.

Functions are booked on a first come first serve basis and can be reserved up to 1 year in advance. Please contact the Lease Coordinator Michelle Collett at Westford Parks and Recreation Department at mcollett@westfordma.gov or (978) 692-5532 for detailed information.